



Kenowa Hills Public Schools
Education inspired.

BOARD OF EDUCATION
Regular Meeting Preliminary Minutes
Monday, February 11, 2019 at 7:00 pm
Alpine Elementary
4730 Baumhoff NW, Comstock Park, MI

I. Routine Business

- A. A regular meeting of the Board of Education was called to order at 7:03 pm at Alpine Elementary, 4730 Baumhoff NW, Comstock Park MI.
- B. Vice-President Rettig opened the meeting with a moment of silence.
- C. Members Present: Courtade, Hart, Rettig, Storey, Szczepaniak, Truskoski and Gustinis (7:13 p.m. arrival) were present. Superintendent Hopkins, Assistant Superintendent Burde and Director of Finance Gilchrist were also present as well as Student Representative Emily Bajema.
- D. Motion by Member Truskoski supported by Member Storey to approve the agenda. Motion Approved 6-0.

II. Hearings and Correspondence

- A. Correspondence - None.
- B. Superintendent Hopkins acknowledged the following contributions with appreciation:
 - 1. First Robotics Team
 - a. Walker Tool & Die Inc. - \$500
 - b. Competition Engineering - donation of the practice field
 - c. D5 LLC - \$2,000
 - d. Feyen Zylstra - \$500
 - 2. Donations toward outstanding balances on student lunch accounts.
 - a. Beverly Ryskamp - \$200
 - b. Mary Rekucki - \$80
 - 3. Courtesy Driving School - Three gift certificates totalling \$810 for Segment 1
 - 4. Channel Development Team, Steelcase - literacy bags and books for Alpine Elementary
 - 5. Jack & Cande Elchroth - \$100 for students in need
 - 6. Kathleen Jacobitz - \$100 for the Central Elementary library
 - 7. Rick Gillett - \$1000 to Rebecca Perry's kindergarten classroom at Zinser
- C. Board Communication - Board members shared of their recent attendance and participation in District and board-related activities. Members Rettig and Szczepaniak provided an overview of their participation at the NASB Advocacy Institute.
- D. Community/Board Dialogue (Comments Specific to Board Agenda Items) - None
The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

CORRESPONDENCE

RECOGNITION

BOE COMMUNICATION

COMMUNITY
DIALOGUE

III. Information Items

A. Alpine Elementary Spotlight Report, Mr. Jason Snyder

PRINCIPAL REPORT

1. Principal Snyder highlighted the True Success curriculum the elementary buildings implemented this year, which focuses on social and emotional learning. Vertical alignment from kindergarten through 5th grade will help make this program successful. Preparing students to be college and career ready begins in the elementary school and True Success will help our students with the social and emotional aspect of this readiness. Alpine Elementary Social Worker Chris Boyd shared an example lesson. Mr. Boyd also shared how data is monitored and utilized.
2. Principal Snyder introduced their KSSN staff working with our Alpine families. Goals for the year are improving attendance, increasing mental health services, community partnerships and meeting basic needs of students as well as their families. One example of the success of KSSN is truancy has been reduced to 8%. KSSN also provide mental health services to Alpine families. Community partnerships that were highlighted included: tutoring, Kids Hope, Big Idea Assemblies (character education), and providing weekend dinner bags for students to take home. The family support provided includes many areas to encourage and assist families to work toward a better life for their whole family. The KSSN team, along with a couple Alpine teachers, delivered meals to families at Alpine Meadows to make sure students had meals when we recently had several consecutive days of school closure due to inclement weather.

B. Student Representative Report, Emily Bajema

STUDENT REP

1. Student Representative Bajema provided a highlight of important happenings in each of our schools. The report is available upon request.

C. Superintendent Report

SUPERINTENDENT
REPORT

1. Safety and Security
 - a. Superintendent Hopkins discussed the school closures over the past three weeks. He noted the unprecedented weather but emphasized the focus would be on student and staff safety rather than the number of days school has been cancelled. He noted six (6) days are forgiven by the state with three (3) additional days available to be forgiven with a waiver filed by each individual district. We will seek a waiver from the state given this winter weather is an anomaly. Any additional relief would need to come from legislative action. Absent additional relief, our published district calendar indicates the school year will be extended into the week of June 10 if makeup days are needed.
2. Bond Construction Update
 - a. Construction at Zinser Elementary is going very well and continues to be on schedule. New classrooms, bathrooms and extended learning center will be open after spring break. Concrete has been poured in the new gymnasium with a scheduled opening date in August 2019.
 - b. Construction at Central Elementary has begun and is ahead of schedule.
 - c. The facility study committee has held one meeting with another one scheduled in the near future.

3. Count Day

- a. Count day is Wednesday, February 13. If school is cancelled on February 13, count day would become the first day students are back in session after the cancellation(s).
- b. This pupil count represents 10% of our state funding for the upcoming school year with the fall student count counting toward 90% of our state funding.

D. Committee Reports - chairpersons reported minutes from the committee meetings. A copy of meeting the minutes are available upon request.

- 1. Finance - Danielle Storey
- 2. Curriculum/School Improvement - Melissa Courtade
 - a. Middle School Master Schedule Update (Second Reading)
 - b. Elementary and Middle School STEM Programming (Second Reading)
- 3. Marketing - Eric John Szczepaniak
- 4. Policy & Strategic Planning - Matt Rettig
 - a. 2019-2020 School of Choice Resolution (Second Reading)

COMMITTEE
REPORTS

IV. Action Items

ACTION ITEMS

A. Motion by Member Truskoski supported by Member Rettig to approve the consent agenda. Motion approved 7 - 0.

- 1. January 7, 2019 Organizational Meeting Minutes
- 2. January General Fund expenditures of \$1,292,489.54 through and including checks #73996-74119 and payrolls of January 4 and January 18, 2019; January School Lunch Fund expenditures of \$34,416.35 through and including checks #10304-10317; January 2019 Building and Site Series II expenditures of \$917,542.90 through and including checks #15050-15054; Student Activity Check Register expenditures of \$28,573.19 through and including checks #12460-12474.

01/07/19 REGULAR
MEETING MINUTES
CHECK REGISTRIES

B. Motion by Member Rettig supported by Member Truskoski to amend the Central Elementary Mechanical and Plumbing bid package that was previously approved on December 17, 2018 to accept the bid provided by Rite Way Plumbing in the amount of \$1,136,500. Report #19-013. Motion approved 7 - 0.

CENTRAL BID
PACKAGE
AMENDMENT Report
#19-013

C. Motion by Member Courtade supported by Member Truskoski to approve the Kenowa Hills High School Phase 2 Bond Construction Bid Awards. Report #19-014. Motion approved 7 - 0.

KHHS BID AWARDS
Report #19-014

D. Motion by Member Storey supported by Member Rettig to approve the lighting equipment bid for the Performing Arts Center, which will be paid with planned bond funds. Report #19-015. Motion approved 7 - 0.

PAC LIGHTING BID
Report #19-015

E. Motion by Member Courtade supported by Member Truskoski to approve the Petition to Strike Delinquent Personal Property Taxes as presented by the City of Walker. Report #19-016. Motion approved 7 - 0.

DELINQUENT
PERSONAL PROPERTY
TAX Report #19-016

F. Motion by Member Rettig supported by Member Truskoski to approve the Middle School Master Schedule changes as outlined in Report #19-017. Motion approved 7 - 0.

MIDDLE SCHOOL
MASTER SCHEDULE
Report #19-017

G. Motion by Member Storey supported by Member Courtade to approve the elementary and middle school STEM programming proposal. Report #19-018. Motion approved 7 - 0.

STEM PROGRAMMING
Report #19-018

- H. Motion by Member Storey supported by Member Truskoski to approve the first day of school for the 2019-2020 school year as Tuesday, August 27, 2019. Report #19-019. Motion approved 7 - 0.
- I. Motion by Member Rettig supported by Member Szczepaniak to authorize Administrative Assistant to the Superintendent, Mary Crawley, to submit the ballot for the MASB Region 3 Board of Director Election on behalf of the Kenowa Hills Public Schools Board of Education in support of Katherine Downes Lewis. There was discussion surrounding the candidates. Report #19-020. Motion approved 7-0.
- J. Motion by Member Truskoski supported by Member Storey to approve the resolution to Opt Out of State Schools of Choice Section 105 Program for the 2019-20 school year. Report #19-021. Motion approved 7 - 0.
- K. Motion by Member Storey supported by Member Szczepaniak to approve the resolution to Opt In to State Schools of Choice Program Section 105c for the 2019-20 school year. Report #19-022. Motion approved 7 - 0.
- L. Motion by Member Storey supported by Member Truskoski to approve a Resolution to Participate in the Kent ISD Collaborative Schools of Choice Program for the 2019-20 school year. Report #19-023. Motion approved 7 - 0.

V. Future Items for Consideration

- A. Public Comment - Comments Unrelated to Board Agenda Items - None
The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.
- B. Future Meetings
 - 1. 02/25/19 6:00 p.m. Curriculum & School Improvement Committee
 - 2. 02/25/19 7:00 p.m. Policy & Strategic Planning Committee
 - 3. 03/04/19 6:00 p.m. Finance Committee
 - 4. 03/04/19 7:00 p.m. Marketing Committee
 - 5. 03/11/19 7:00 p.m. Board of Education Meeting - Pathways (Middle School)
- C. Go Around
 - 1. Member Szczepaniak reminded board members of the KIASB dinner scheduled at 6:00 on Thursday, February 28. Please remember to notify Mary Crawley if you plan to attend.

VI. Adjournment

- A. Motion by Member Truskoski supported by Member Courtade to adjourn the meeting at 9:02 p.m. Motion approved 7 - 0.

Respectfully submitted,

Stanley Truskoski, Secretary

FIRST DAY OF SCHOOL
Report #19-019

MASB BOARD OF
DIRECTOR ELECTION
Report #19-020

OPT OUT OF SOC 105
Report #19-021

OPT IN TO SOC 105c
Report #19-022

OPT IN KISD SOC
Report #19-023

PUBLIC COMMENT

FUTURE MEETINGS

ADJOURNMENT