



BOARD OF EDUCATION
Regular Meeting Preliminary Minutes
Monday, September 16, 2019 at 7:00 pm
Kenowa Hills Zinser Elementary
3949 Leonard Street NW, Grand Rapids MI

I. Routine Business

- A. A regular meeting of the Board of Education was called to order at 7:00 pm at Zinser Elementary, 3949 Leonard Street NW, Grand Rapids, MI.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, Rettig, Storey, Szczepaniak, Truskoski; Superintendent Hopkins, Assistant Superintendent Burde Director Gilchrist and Student Representative George Ramirez Madrigal were also present.
- D. George Ramirez Madrigal was introduced as the 2019-20 student representative on the Board of Education. George is a senior at Kenowa Hills High School and was one of three candidates interviewed for this position.
- E. Motion by Member Szczepaniak supported by Member Courtade to approve the agenda. Motion approved 7-0.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Hearings and Correspondence

- A. Correspondence - Superintendent Hopkins noted there was not any correspondence to share.
- B. Recognition
 - 1. Superintendent Hopkins acknowledged the following contributions with appreciation:
Donations for Community Night Out:
 - a. Andy Egan - \$500
 - b. Gracewil Country Club - \$100
 - c. Edward Jones - Craig & Michelle Taetsch - \$250
 - d. ABC Pediatrics, PC - \$250
 - e. Macatawa Bank - \$100
 Bob McQuire - art supplies and childrens books to Alpine Elementary
 - 2. Superintendent Hopkins introduced Luke Scholten as our new Director of Special Education and Early Childhood Center.
- C. Board Communication - Members reported on various events in which they participated over the past month.
- D. Community/Board Dialogue (Comments Specific to Board Agenda Items) - There was not any public comment.

CORRESPONDENCE

RECOGNITION

BOE COMMUNICATION

COMMUNITY DIALOGUE

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.

III. Information Item

- A. Zinser Elementary Spotlight Report, Mr. Ross Willick
1. Principal Willick shared information about the construction project and the beginning of year activities happening at Zinser.
 2. Principal Willick introduced the newly elected student council members who then shared information with the board about the new and updated building.
 3. Zinser student Eamon Riordan, son of PJ Riordan who is a Site Superintendent for Owen-Ames-Kimball and supervised the construction at Zinser Elementary, shared a message from his dad who was unable to attend the meeting. Eamon shared his dad's appreciation to voters for supporting our schools.
 4. Principal Willick highlighted the ASD classroom that opened at the start of this school year. Kenowa Hills provides ASD programming for Region 1. Janelle Trozak, parent of an ASD student, shared information about the positive experience their family has had during the transition to Zinser.
 8. Mr. Willick shared information about the new staff members who have joined the Zinser team this year.
- B. Student Representative Report, George Ramirez Madrigal - expressed his appreciation for the opportunity to serve on the Board of Education. His report is available upon request.
- C. Superintendent Report
1. Safety and Security Update
 - a. Superintendent Hopkins shared details about the forensic report results surrounding our technology issues. Recommendations provided by the technology security contractor are being implemented and include an additional firewall and cloud storage. Our technology staff has been attending building staff meetings to share additional security measures that will be implemented in the near future.
 - c. Our security measures are being shared with other Kent County districts to make them aware of the recommended changes made by the technology security contractor.
 2. Bond Construction Update
 - a. Superintendent Hopkins shared updated information about the construction work at Central Elementary, which will continue throughout this school year and through next summer.
 3. Enrollment
 - a. Superintendent Hopkins noted our enrollment is within a couple students of the projection. Migrant student enrollment is lower than in previous years. The apple crop is bountiful this year; however, they are a couple weeks late so a few more students may still arrive.
 - b. Director Gilchrist shared an update on the state budget status. More definitive information will be available by the October meeting, if the state budget has been passed.

PRINCIPAL REPORT

STUDENT REP
REPORT

SUPERINTENDENT
REPORT

- a. Superintendent Hopkins shared information about the upcoming Fall Leadership Conference in November. All members of our Board of Education will be attending the conference this year.
 - b. Mary Crawley will be keeping board members up-to-date on each individual's professional development account balances. Board members who exhaust their budgeted allocation need President Gustinis' approval in advance of being registered for the event.
- D. Committee Reports - chairpersons read the minutes from the committee meetings (copy of minutes available upon request).
- 1. Finance - Danielle Storey
 - 2. Curriculum/School Improvement - Tracey Hart
 - a. Building and District School Improvement Plans (First Reading)
 - 3. Marketing - Stan Truskoski
 - 4. Policy - Melissa Courtade

IV. Action Items

- A. Motion by Member Truskoski supported by Member Rettig to approve the consent agenda. Motion approved 7-0.
- 1. August 12, 2019 Regular Hearing Minutes
 - 2. August 2019 General Fund expenditures of \$423,507.88 through and including checks #74918-75030 and payrolls of August 2, 16, and 30, 2019; August 2019 School Lunch Fund expenditures of \$12,047.40 through and including checks #10387 - 10392; Student Activity Check Register expenditures of \$2,533.20 through and including checks #12603 and 12604; and August 2019 Building and Site Series II expenditures of \$2,087,970.17 through and including checks #15097-150107.
- B. Motion by Member Truskoski supported by Member Storey to approve the purchase of stage risers for the Kenowa Hills Performing Arts Center from Wenger Corporation in the amount of \$18,806 using bond funds. Report #19-059. Motion approved 7-0.
- C. Motion by Member Truskoski supported by Member Courtade to approve the educational evaluation tools for the 2019-2020 school year per Report #19-060. Motion approved 7-0.
- D. Motion by Member Rettig supported by Member Truskoski to approve the Educator Merit Pay Model pursuant to the KHEA/KCEA collective bargaining agreement. Report #19-061. The board discussed the potential need to add more funds to the allocated amount for merit pay. The board will continue to review and discuss this possibility based on the approved budget. Motion approved 7-0.
- E. Motion by Member Truskoski supported by Member Storey to appoint Members Gustinis, Courtade and Storey to serve as the district's voting delegates and Members Rettig and Truskoski to serve as alternative voting delegates at the MASB 2019 Leadership Conference. Report #19-062. Motion approved 7-0.

COMMITTEE
REPORTS

ACTION ITEMS

08/12/19 REGULAR
MEETING MINUTES
AUGUST 2019
CHECK REGISTRIES

PAC STAGE RISERS
Report #19-059

2019-20 EDUCATOR
EVALUATION TOOLS
Report #19-060

2019-20 EDUCATOR
MERIT PAY MODEL
Report #19-061

APPOINT MASB
VOTING DELEGATES
Report #19-062

V. Future Items for Consideration

- A. Public Comment (Nonagenda Items) - There was no public comment.

PUBLIC COMMENT

The purpose of this Board of Education meeting, which is held in public, is to conduct the business of the Board. Members of the audience who wish to make comments are asked to complete a form, located on the agenda table, and to identify themselves prior to speaking. Inquiries will be referred to the superintendent for response at a later time.

- B. Future Meetings

FUTURE MEETINGS

1. 09/30/19 6:00 pm Curriculum & School Improvement Committee
2. 09/30/19 7:00 pm Policy Committee
3. 10/07/19 6:00 pm Finance Committee
4. 10/07/19 7:00 pm Marketing Committee
5. 10/14/19 7:00 pm Board of Education Meeting, Middle School

- C. Go-Around

VI. Adjournment

ADJOURNMENT

- A. Motion by Member Truskoski supported by Member Rettig to adjourn the meeting at 8:54 p.m. Motion approved 7-0.

Respectfully submitted,

Stanley Truskoski, Secretary