



Kenowa Hills Public Schools
Learning Center and School Aged Program
3971 Richmond Ct.
Grand Rapids, MI 49534

School Session 2020/21

Kenowa Hills Public School's Day Care and Learning Center Program has a \$40.00 (non-refundable) registration fee for 1 child and a \$55.00 (non-refundable) registration fee for 2 or more children. Registration received after August 1st will be an additional \$5 per child. The registration fee must be paid when you register your child to secure a spot. Fall and summer session registration is needed for EVERY child (current or new), every session.

Registration for new families begins May 1st. Students will be accepted on a first come, first serve basis. Please complete and return the form and fee as soon as possible, in order to secure your spot. If classrooms meet capacity your child will be put on a waitlist. Only 1/2 of the registration fee is needed to be placed on the waiting list. The remainder will be expected upon entrance into the program. Registration will close Monday, August 17th. Any spots still available will re-open Wednesday, August 26th. Please send registration fee and paperwork to:

Attn: Cali Lipscomb
Kenowa Hills Public Schools
3971 Richmond Ct.
Grand Rapids, MI 49534

- * Tuition Rates- See back of page for details.
- * We provide high quality childcare for children 12 months of age (one nap a day, and walking (or close to)) to students through 5th grade.
- * Hours of operation are 6:30 a.m. to 6:00 p.m.
- * There is a two-day a week minimum.
- * You will be billed for the number of days you schedule your child whether your child attends or not. If your child is present for more days than you scheduled them you will be expected to pay that on your next bill. (Additional days will need to be approved with the Director).
- * You will be expected to turn in a monthly calendar and payment. Calendars are due on the 15th of the month prior. Any calendar turned in after the 20th will need director approval. Payments are due on the 1st of the month. There is also the option of paying 1/2 on the 1st and 1/2 on the 15th.

If you have any questions or wish to discuss any concerns, please contact Cali Lipscomb, Director at (616)647-0910 ext. 3 or clipscomb@khps.org

Tuition Rates

	Full Time	Part Time	Half Day 5 days a week	Half Day 2-4 Days
12 months- 2 1/2 years old	\$220.00 a week	\$50.00 a day	\$190.00 a week	\$41.00 a day
2 1/2 years old- 5 th grade	\$170.00 a week	\$35.00 a day	\$135.00 a week	\$29.00 a day
Before School	\$40.00 a week	\$10.00 a day	N/A	N/A
After School	\$50.00 a week	\$12.00 a day	N/A	N/A
Before and After School	\$85.00 a week	\$20.00 a day	N/A	N/A

Half day is 5 hours or less.

There is a 10% sibling discount for the oldest child.

An additional \$5 a day will be charged to a child older than 2 1/2 years old who are NOT potty trained.

A child is considered NOT potty trained if he/she has 3 (or more) accidents in a 5 day attendance period.

These rates are effective through School 2020/21 session.

School 2020/21 Registration

Child's Name: _____ Age: _____ D.O.B. _____

Grade (going into): _____ School: _____

Learning Center Parents: _____ Yes, my child is potty trained. _____ No, my child is not potty trained

Parent/Guardian #1

Name: _____

Cell Phone _____ Email Address: _____

Address: _____ City: _____ Zip: _____

Parent/Guardian #2

Name: _____

Cell Phone _____ Email Address: _____

Address: _____ City: _____ Zip: _____

I understand that I will need to fill out a monthly calendar with my child's schedule. This is due on the 15th of the month prior. I also understand that there is a 2 day a week minimum and even if I do not sign my child up for 2 days I will be charged for 2 days to hold a spot.

Parent Signature

Date

I am interested in childcare for the following times weekly. (List child's arrival and departure times.)

	AM Arrival	PM Departure
Monday:	_____	_____
Tuesday:	_____	_____
Wednesday:	_____	_____
Thursday:	_____	_____
Friday:	_____	_____

Monthly calendars must adhere to the days registered here. We will make every effort to accommodate schedule changes and additional days requests. Please see Parent Handbook for all billing and scheduling policies.

By signing this form, I understand that I am only registering my child for the program. I understand that I will still need to read the handbook, that will identify the rules and associated fees and fill out all the proper forms in order for my child to begin the program.

Parent Signature

Date